



Hindley Nursery School

Security Policy

Statement of Intent

To identify good practice in maintaining and improving school security in and around the building to ensure a whole school approach to Risk Management.

To encourage participation from the community and raise general awareness in respect of Crime Prevention.

School Security

At Hindley Nursery School, the matter of security is regarded as one of paramount importance. The school and Governors are committed to ensuring security for our staff, children, visitors and community and believe that a positive and constructive approach to school security is necessary.

A school should not become a fortress, an unfriendly environment for teaching and learning. However, it should provide a security level to deter those of a criminal intent. In all instances, the safety of the children is paramount, and outweighs any inconvenience caused to staff and parents / carers.

Security Measures already in place

- Entrance into the building is through a fob or buzzer system. All school staff have been assigned a fob to gain entrance through external doors. All visitors to the school must buzz at each external door to identify themselves and reason for attending.
- Monitors are located in both reception areas which show the cameras at each entrance/exit point.
- Access to internal doors is restricted. All visitors are restricted to the reception area in the school main entrance. If visitors are required to go into school, they are required to sign the visitors book and are issued with a visitor's badge and, if not known, accompanied.
- Visitor badges are issued to any contractor or visitor to the school. The majority of visitors on site are accompanied at all times.
- Staff should always consider their own safety when dealing with parents / carers and visitors. No form of abuse will be tolerated.
- Fencing is well maintained.
- Trees and foliage are kept trimmed, allowing good visibility.
- The building has an alarm system installed which is regularly maintained and linked directly to Unique Integrated Systems Ltd (UIS) the schools monitoring company and Securi-Guard Alarm Receiving Centre for out of hours.
- There are CCTV cameras all around the school grounds.
- An automatic fire detection and evacuation system, linked directly to Securi-Guard Alarm Receiving Centre, is in place. This is checked weekly by the

Caretakers. Fire extinguishers are regularly maintained. Fire drills are held termly.

- The school inventory is kept in a secure place and kept up to date, with a copy kept off site.
- Cash handling procedures are in place in accordance with LA Audit Guidelines and the Schools Financial Value Standards.
- Health Safety and Wellbeing Regulations are in place and observed.

This policy will be reviewed annually or as when determined by changes in regulations.

This policy was presented to Governors on And approved by them on

Signed Chair of Governors.....

Reviewed April 2014
April 2015.
April 2016
October 2017